

RISK ASSESSMENT FOR:	PLAY AREAS & LUNCH AND BREAKTIMES SUPERVISION	
Establishment: Town End Academy	Assessment by: N Fullard and play professors	Date: 1/3/17
1st Review Date Due : Reviewed every 3 weeks in OPAL meetings	Manager Approval: Donna McTerran (H+S executive)	Date: 1/3/17



Hazard / Risk	Who is at Risk?	How can the hazards cause harm?	Normal Control Measures	Are Normal Control Measures Y/N/NA	
				In Place	Adequate
Playground equipment	Pupils	Cuts / abrasions, broken limbs, muscular skeletal and other physical injuries	<ul style="list-style-type: none"> Regular checks for defects and reporting of these Inspections of play and sports equipment. Annual maintenance agreement in place and repairs undertaken where necessary. 		
Falls from climbing apparatus	Pupils	Cuts / abrasions, broken limbs, muscular skeletal and other physical injuries	<ul style="list-style-type: none"> Restrict and control numbers on apparatus at one time (specify the maximum number of pupils) Ensure that the equipment is appropriate for the age of the pupils using it. (For some equipment it may be necessary to identify an age or height restriction). Supervision of use required at all times Clear rules about appropriate behaviour (Displayed in OPAL display) Children to wear appropriate footwear Ensure that impact absorbing surfaces are present where there is a significant risk of a fall (<i>not required for climbing equipment below 60cm</i>) Restrict tree climbing height – see <i>specific risk assessment</i> 		
Play items (eg. Skipping ropes, footballs etc) /	Pupils	Minor injury from contact, trips and falls	<ul style="list-style-type: none"> Ensure items are used only for their intended purpose. Games to be played in appropriate location Zone activities e.g. for ball games / wheeled toys. 		

Bullying / <u>HGfL: Healthy & Well Being: Anti-bullying</u>	Pupils	stress, physical injury	<ul style="list-style-type: none"> School should have an anti-bullying policy Adult supervisors should be familiar with the policy Training for supervisors in identification and prevention of bullying 		
Fighting	Pupils Staff	Cuts/abrasion other physical injury	<ul style="list-style-type: none"> Supervisors aware of school rules on appropriate behaviour Supervisors trained in how to deal with this type of situation – Team teach training for 2 – 3 lunchtime staff 		
Rough games	Pupils	Cuts/abrasion other physical injury	<ul style="list-style-type: none"> Prohibit inappropriate games from the school 		
Mud Kitchen	Pupils	Cuts/abrasion other physical injury Mud in eyes Ingest mud	<ul style="list-style-type: none"> Rules around safe use of equipment Ensure equipment is used for intended purpose Hand washing procedures in place 		
Small world area	Pupils	Chocking	<ul style="list-style-type: none"> Supervised at all times through rota Children reminded of risks of putting items in mouth Specific children identified as possible risk 		
Sand pit	Pupils Staff	Sand in eyes Animal faeces Ingest sand	<ul style="list-style-type: none"> Area covered by netting when not in use Rules around safe use of sand Ensure equipment is used for intended purpose Hand washing procedures in place 		
Digging area	Pupils	Mud in eyes Cuts/abrasion other physical injury Ingest mud	<ul style="list-style-type: none"> Rules around safe use of digging equipment Ensure equipment is used for intended purpose Hand washing procedures in place 		

Wet and dry loose parts (Tyres, pipes, logs, wood, crates)	Pupils	Cuts/abrasion other physical injury	<ul style="list-style-type: none"> • Specify rules on using each piece of equipment as introduced through weekly assembly • Introduce items one at a time so children are using them correctly before a new one is introduced • Play professors discuss equipment on a weekly basis and adjust risk assessment as and when required • Limit size and shape of wood, planks, pipes • Limit tyre stacking height to shoulder height • Close supervision through play professor rota 		
Tyres (13/3/17)	Pupils	Cuts/abrasion other physical injury	<ul style="list-style-type: none"> • Stacked shoulder height (dependant on child's height) • Not stacked and pushed over with child inside (addressed 17/3/17) • Stagnant water emptied daily • Tyres checked for wear and tear and sharp edges daily (Mr Johnston) • Stacked at edge of yard at end of lunchtime – no higher than 3 tyres stacked 		
Large cardboard tubes (20/3/17)	Pupils	Cuts/abrasion other physical injury Knocking someone over	<ul style="list-style-type: none"> • Carried upright or with 2 pupils (one at either end) • Children do not put arms and legs inside • Not to be used as weapons 		

Steps and steep slopes / slips, trips, falls	Pupils	Cuts / abrasions, broken limbs, muscular skeletal and other physical injuries	<ul style="list-style-type: none"> Games not to be played on steps Ensure these areas are gritted in the winter when ice and snow 		
Inadequate response to accidents	Pupils	Potentially more severe outcome from injury	<ul style="list-style-type: none"> Adequate numbers of supervision to account for emergency situations (Identify the number of staff and the number of pupils they will be expected to supervise) Adequate first aid cover should a member of staff report sick First aid kits located close by in school buildings Trained first aiders present on the site and available during lunch and break times Supervisors who do not have first aid training are aware of the action they should take in the event of an injury and what not to do 		
Litter, glass	Pupils Staff	Minor injuries, cuts / abrasions	<ul style="list-style-type: none"> Inspection of the area and litter pick as required. 		
Used Needles	Pupils Staff	Needle stick injury Bloodborne viruses (HIV, Hepatitis B)	<ul style="list-style-type: none"> Inspection of the area and litter pick (identify measures for preventing needle stick injuries) H+S code of conduct for needle stick injury 		
Hard Surfaces / slips trips and falls	Pupils Staff	Broken limbs, muscular skeletal and other physical injuries	<ul style="list-style-type: none"> Ensure that the play areas are even and maintained. Area periodically checked for missing drain covers, uneven surfaces, etc. Any areas which become unsuitable will need to be coned off and placed out of bounds until repairs can be undertaken. 		
Dens (31/3/17)	Pupils	Broken limbs, muscular skeletal and other physical injuries	<ul style="list-style-type: none"> Rules discussed. No climbing on top of the Den structures 		
Stage area (31/1/17)	Pupils		<ul style="list-style-type: none"> No climbing No football 		

Additional Control Measures <i>(to take account of local/individual circumstances including changes such as working practices, equipment, staffing levels).</i>	Action by Whom <i>(list the name of the person/people who have been designated to conduct actions)</i>	Action by When <i>(set timescales for the completion of the actions – remember to prioritise them)</i>	Action Completed <i>(record the actual date of completion for each action listed)</i>	Residual Risk Rating
DATE OF REVIEW: <i>Record actual date of review</i>	COMMENTS: <i>Record any comments reviewer wishes to make. Including recommendations for future reviews.</i>			
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RESIDUAL RISK RATING	ACTION REQUIRED
VERY HIGH (VH) Strong likelihood of fatality / serious injury occurring	The activity must not take place at all. You must identify further controls to reduce the risk rating.
HIGH (H) Possibility of fatality/serious injury occurring	You must identify further controls to reduce the risk rating. Seek further advice, e.g. from your H&S Team
MEDIUM (M) Possibility of significant injury or over 3 day absence occurring	If it is not possible to lower risk further, you will need to consider the risk against the benefit. Monitor risk assessments at this rating more regularly and closely.
LOW (L) Possibility of minor injury only	No further action required.